

FEDERAL GOVERNMENT GIRLS' COLLEGE, UMUAHIA

P.M.B. 7280, ABIA STATE

INVITATION TO TENDER FOR THE EXECUTION OF 2018 PROJECTS FEDERAL GOVERNMENT GIRLS' COLLEGE, UMUAHIA

(1) INTRODUCTION

The Federal Government of Nigeria has allocated funds to the Federal Government Girls' College (FGGC), Umuahia, in the 2018 Appropriation for the execution of its Projects towards achieving the mandate of the College. Accordingly, the College wishes to invite reputable Contractors with relevant proven competence and experience to submit tenders for the execution of the following projects:

(2) CATEGORY A (WORKS)

LOT NO.	PROJECT TITLE/DESCRIPTION	LOCATION
1	Gully Erosion	FGGC, UMUAHIA
2	Renovation or 2N0s. Blocks A&B of Annex Hostel	FGGC, UMUAHIA
3	Renovation of Agricultural, Biology & Physics Laboratory and Procurement of 600 Pieces of Iron Stool	FGGC, UMUAHIA
4	Plastering, Fainting & Capping of Perimeter Fence Round Principals House	FGGC, UMUAHIA
5	Construction of Industrial Borehole	FGGC, UMUAHIA

(3) ELIGIBILITY REQUIREMENTS:

Prospective bidders must possess the under-listed requirements to be eligible in this procurement:

(a) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including Forms CAC2 and CAC 7;

(b) Evidence of Company Income Tax Clearance Certificate for the last three (3) years valid till 31st December, 2018; with minimum average turnover of N20 million;

- (c) Evidence of current Pension Compliance Certificate valid till 31st December, 2018;
- (d) Evidence of current industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2018;
- (e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2018;
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 1/1/2019 or valid Certificate issued by BPP;
- (g) Sworn Affidavit disclosing whether or not any officer of the relevant committees of Federal Government Girls' College, Umuahia, or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in the bid are true and correct in all particulars;
- (h) Company's Audited Accounts for the last three (3) years – (2015, 2016, 2017);
- (i) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed;
- (j) Company Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications (in case of construction: COREN, QSRBN, and CORBON) for works;
- (k) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;
- (l) List of Equipment with proof of Ownership/Lease (for works);
- (m) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (all the eligibility requirements are compulsory for each JV partner);
- (n) All documents for submission must be transmitted with a Covering/ Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letter head Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

(4) COLLECTION OF TENDER DOCUMENT

Interested companies are to collect the Standard Bidding Document (SBD) from the office of the Principal, Federal Government Girls' College (FGGC), Umuahia, on evidence of payment of a non-refundable fee of N10,000.00 per lot, paid into the Federal Government Girls' College (FGGC), Umuahia, Remita account in any commercial bank in Nigeria.

(5) SUBMISSION OF TENDER DOCUMENT

Prospective bidders are to submit bid for each of the Lot desired, two (2) hard copies each of the technical and financial bids with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid", Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to the Principal, Federal Government Girls' College (FGGC), Umuahia and clearly marked with (the name of the project and the Lot number). Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Box at the Office of the Principal, Federal Government Girls' College (FGGC), Umuahia, **not later than 12:00 noon on Tuesday, 13, November, 2018.**

(6) OPENING OF BID

The technical bids will be opened at **12:00 noon on Tuesday, 13, November, 2018** in the Assembly Hall, Federal Government Girls' College (FGGC), Umuahia, Abia State. Please, ensure that you sign the Bid Submission Register in the office of the Principal, Federal Government Girls' College (FGGC), Umuahia, as the College will not be held liable for misplaced or wrongly submitted bids.

(7) GENERAL INFORMATION

- (a) Bids must be in English Language and signed by an official authorized by the bidder;
- (b) Bids submitted after the deadline for submission would be returned un-opened;
- (c) Bidders should not bid for more than one (1) Lot;
- (d) All costs will be borne by the bidders;
- (e) All pre-qualified bidders will be contacted at a later date for financial bid opening, while bids of un-successful bidders will be returned unopened; and
- (f) Federal Government Girls' College (FGGC), Umuahia is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

SIGNED:

THE PRINCIPAL,

FEDERAL GOVERNMENT GIRLS' COLLEGE (FGGC), UMUAHIA